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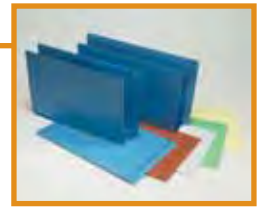
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tabZERO file

tabZEROfile folders are a truly environmentally friendly product. By taking a holistic view of the product manufacturing lifecycle, including packaging, transportation and disposal, TAB is able to offer a carbon neutral, acid free folder family made from 100% recyclable materials. Even the packaging is recyclable and reusable!

Standard Side Tab File Folders

tabZEROfile standard side tab folders are made with 11 or 14 pt. white paper. The folders have full side tabs that are double reinforced and are available in letter, metric and legal sizes.



Model # CN1228

Model #	Description	Dimensions H x W	Weight /M	Packed Carton
CN1118	11pt. Letter, white	9 1/2" x 12 1/4"	83	75/300
CN1158	11pt. Metric, white	9 1/2" x 13"	102	75/300
CN1128	11pt. Legal, white	9 1/2" x 15 1/4"	92	75/300
CN1218	14pt. Letter, white	9 1/2" x 12 1/4"	100	75/225
CN1258	14pt. Metric, white	9 1/2" x 13"	110	75/225
CN1228	14pt. Legal, white	9 1/2" x 15 1/4"	131	75/225

To add fasteners, please specify fastener type and position when ordering.

Eternafilm Reinforced Coloured or Clear Side Tab File Folders

For extra durability, this carbon-neutral folder offers a long lasting eternafilm™ reinforced side tab. Available in clear eternafilm plus 10 different colours for segmenting groups of files.



Model # CN1219-5

Model #	Description	Dimensions H x W	Weight /M	Packed Carton
CN1219-X	14pt. Letter	9 1/2" x 12 1/4"	112	75/225
CN1259-X	14pt. Metric	9 1/2" x 13"	116	75/225
CN1229-X	14pt. Legal	9 1/2" x 15 1/4"	133	75/225

Replace "-X" with appropriate colour: C-Clear, 0-Pink (Salmon), 1-Red (Fuchsia), 2-Light Orange, 3-Dark Orange, 4-Light Green, 5-Dark Green, 6-Light Blue, 7-Purple, 8-Mauve (Light Pink), 9-Brown. To add fasteners, please specify fastener type and position when ordering.

Pressed File Expansion Folder with Side Tab

For heavy duty filing applications, these 25 pt. carbon-neutral pressed file expansion folders are available in legal size, with 2" expansion.



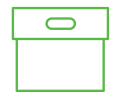
Model # CN172213

Model #	Description	Dimensions H x W	Weight /M	Packed Carton
CN171213	25 pt. Legal, 2" expansion	9 1/2" x 12 1/4"	269	130
CN172213	25 pt. Legal, 2" expansion	9 1/2" x 15 1/4"	269	130

Fasteners included in positions #1 and #3.



CARBON NEUTRAL



REDUCED AND REUSABLE PACKAGING



SUSTAINABLE FORESTRY INITIATIVE



ACID FREE PAPER

tabZERO file

Pressed File Classification Folder with Full Side Tab

For use when segmentation of information is needed within a folder, such as mortgage or personnel data. This 25 pt. carbon-neutral pressed folder with white dividers is available with 2" or 3" expansion.



Model # CN102213

Model #	Description	Dimensions H x W	Weight /M	Packed Carton
CN101213	25 pt. Letter, 1 divider,* 2" exp.	9 1/2" x 12 1/4"	356	90
CN102213	25 pt. Legal, 1 divider,* 2" exp.	9 1/2" x 12 1/4"	356	90
CN101313	25 pt. Letter, 2 dividers,* 3" exp.	9 1/2" x 15 1/4"	429	70
CN102313	25 pt. Legal, 2 dividers,* 3" exp.	9 1/2" x 15 1/4"	429	70

*Fasteners included in positions #1 and #3 of folder and positions #1 and #3 of each divider.

Expansion File Pocket with Full Side Tab

These high quality carbon-neutral expansion file pockets offer maximum filing capacity for storage of bulky documents, computer printouts and documents of assorted sizes. Triple thick back panels are 42 pt. and triple thick front panels are 42 pt. Full side tab pockets have Tyvek® gussets and will expand to 4".



Model # CN1844

Model #	Description	Dimensions H x W	Weight /M	Packed Carton
CN1834	4" expansion, letter	9 1/2" x 12 1/4"	475	40
CN1844	4" expansion, legal	9 1/2" x 15 1/4"	475	40
CN1854	4" expansion, metric	9 1/2" x 13"	475	40

Well File Folder

These carbon-neutral, 6 part legal, classification folders with attached 4" expansion pocket, are the answer for drilling, technical, correspondence, government/regulatory, financial and completions with well logs filed in the pocket.

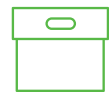


Model # CN1923

Model #	Description	Dimensions H x W	Weight /M	Packed Carton
CN1923	4" expansion, legal, 6 part well file	9 1/2" x 15 1/4"	767	30



CARBON NEUTRAL



REDUCED AND REUSABLE PACKAGING



SUSTAINABLE FORESTRY INITIATIVE



ACID FREE PAPER

TAB's Carbon Offsetting Program

TAB's new environmental breakthrough, tabZEROfile is a 100% recyclable, carbon neutral folder.

Being carbon neutral means we are offsetting the effect of carbon dioxide emissions we create during the folder manufacturing process, by funding a project that will eliminate or absorb the equivalent of carbon elsewhere.

TAB helps fund a forest restoration project in Maple Ridge, British Columbia. The project involves creating a forest that will continue to be healthy beyond the lifespan of the current generation of trees and emulate natural forest growth.

For more information on our tabZEROfile carbon neutral folders, please visit:

www.tabzerofile.com

tabZEROfile 

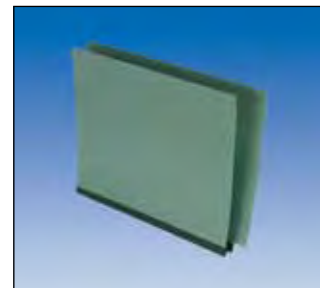
FILE FOLDERS (featuring full side tab folders)

Pressboard Expansion Folder with Full Side Tab

For heavy duty filing applications, these 25 pt. folders are available in letter, metric and legal, with 1" or 2" expansion.

Model #	Description	Dimensions	Weight	Packed
		H x W	/M	Box/Carton
F1711	25 pt. Letter, 1" expansion	9 1/2" x 12 1/4"	210	50/100
F1712	25 pt. Letter, 2" expansion	9 1/2" x 12 1/4"	220	50/100
F1751	25 pt. Metric, 1" expansion	9 1/2" x 13"	220	50/100
F1752	25 pt. Metric, 2" expansion	9 1/2" x 13"	220	50/100
F1721	25 pt. Legal, 1" expansion	9 1/2" x 15 1/4"	270	50/100
F1722	25 pt. Legal, 2" expansion	9 1/2" x 15 1/4"	270	50/100

To add fasteners, please specify fastener type and position when ordering. See page 10.



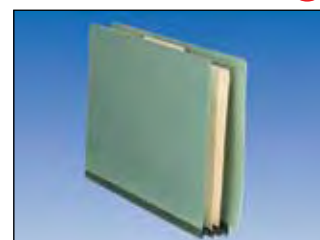
Model # F1711

Pressboard Classification Folder with Full Side Tab

For use when segmentation of information is needed within a folder, such as mortgage or personnel data. This 25 pt. pressboard folder with manila dividers is available with 2" or 3" expansion.

Model #	Description	Dimensions	Weight	Packed
		H x W	/M	Box/Carton
F101213	25 pt. Letter, 1 divider*, 2" exp.	9 1/2" x 12 1/4"	300	25/50
F101313	25 pt. Letter, 2 dividers*, 3" exp.	9 1/2" x 12 1/4"	360	25/50
F102213	25 pt. Legal, 1 divider*, 2" exp.	9 1/2" x 15 1/4"	380	25/50
F102313	25 pt. Legal, 2 dividers*, 3" exp.	9 1/2" x 15 1/4"	440	25/50

* Fasteners included in positions #1 and #3 of folder and position #1 and #3 of each divider.



Model # F102313

Expansion File Pocket with Full Side Tab

These high quality expansion file pockets offer maximum filing capacity for storage of bulky documents, computer printouts and documents of assorted sizes. Full side tab pockets have Tyvek® gussets and will expand to 2" or 4".

Model #	Description	Dimensions	Weight	Packed
		H x W	/M	Box/Carton
F1832	2" expansion, letter	9 1/2" x 12 1/4"	415	15/60
F1852	2" expansion, metric	9 1/2" x 13"	415	15/60
F1842	2" expansion, legal	9 1/2" x 15 1/4"	320	15/60
F1834	4" expansion, letter	9 1/2" x 12 1/4"	270	15/60
F1854	4" expansion, metric	9 1/2" x 13"	300	15/60
F1844	4" expansion, legal	9 1/2" x 15 1/4"	330	15/60



Model # F1844



Environmentally friendly **eternafilm** coating.



The most durable folder products available.



Write on, erase and reuse.

Folders

Model #	Description	Dimensions H x W	Weight /M	Packed Box/Carton
FF4219-xx	13pt. Letter FORTifile	9 1/2" x 12 1/4"	124	75/300
FF4259-xx	13pt. Metric FORTifile	9 1/2" x 13"	137	75/300
FF4229-xx	13pt. Legal FORTifile	9 1/2" x 15 1/4"	154	75/300

To add fasteners, please specify fastener type and position when ordering. Replace "xx" with appropriate colour suffix.



Model # FF4219-xx

Pressed Files

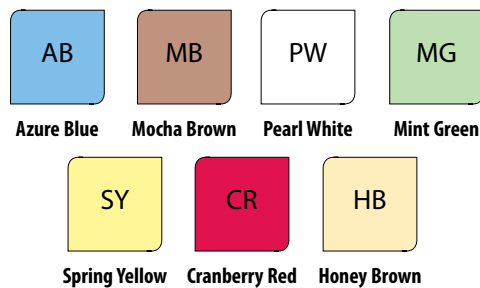
FORTifile pressed files are the answer for heavy duty filing applications and expand to 2".

Model #	Description	Dimensions H x W	Weight /M	Packed Box/Carton
FF4712-xx13	2" expansion, letter	9 1/2" x 12 1/4"	310	25/100
FF4752-xx13	2" expansion, metric	9 1/2" x 13"	270	25/100
FF4722-xx13	2" expansion, legal	9 1/2" x 15 1/4"	340	25/100

* Fasteners included in positions #1 and #3. Replace "xx" with appropriate colour suffix.



Model # FF4712-xx13





Environmentally friendly **eternafilm** coating.



The most durable folder products available.



Write on, erase and reuse.

Expansion Pockets

Full side tab pockets have Tyvek gussets and can expand to 5".

Model #	Description	Dimensions H x W	Weight /M	Packed Box/Carton
FF4835-xx	5" Letter FORTifile Exp. Pocket	9 1/2" x 12 1/4"	350	15/60
FF4855-xx	5" Metric FORTifile Exp. Pocket	9 1/2" x 13"	450	15/60
FF4845-xx	5" Legal FORTifile Exp. Pocket	9 1/2" x 15 1/4"	500	15/60

Replace "xx" with appropriate colour suffix.



Model # FF4712-xx13

Pressed Classification Folders

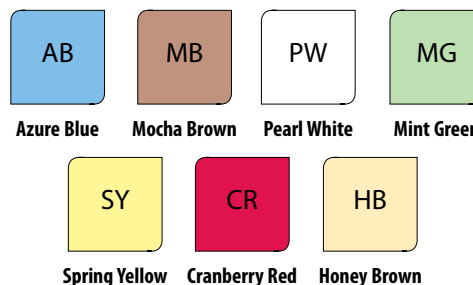
FORTifile classification folders have built in dividers to segment information within a highly durable folder and have 2" or 3" expansion capabilities.

Model #	Description	Dimensions H x W	Weight /M	Packed Box/Carton
FF4012-xx13	2" expansion, Letter, 1 divider	9 1/2" x 12 1/4"	363	20/80
FF4013-xx13	3" expansion, Letter, 2 divider	9 1/2" x 12 1/4"	425	20/80
FF4052-xx13	2" expansion, Metric, 1 divider	9 1/2" x 13"	388	20/80
FF4053-xx13	3" expansion, Metric, 2 divider	9 1/2" x 13"	463	20/80
FF4022-xx13	2" expansion, Legal, 1 divider	9 1/2" x 15 1/4"	463	20/80
FF4023-xx13	3" expansion, Legal, 2 divider	9 1/2" x 15 1/4"	525	20/80

* Fasteners included in positions #1 and #3 of folder and in positions #1 and #3 of each divider. Replace "xx" with appropriate colour suffix.



Model # FF4712-xx13



FILE FOLDERS (featuring notched side tab folders)

Standard Notched Side Tab File Folders

These folders have a notched side tab and come in manila paper stock in letter, metric or legal size. They are available in 11 pt. or 14 pt. stock with a double reinforced tab, or in 18 pt. stock with a single tab.

Model #	Description	Dimensions H x W	Weight /M	Packed Box/Carton
1103-50	11 pt. Letter, manila, double tab	9 1/2" x 12 1/4"	85	100/400
1121-00	11 pt. Metric, manila, double tab	9 1/2" x 13"	88	100/400
1105-50	11 pt. Legal, manila, double tab	9 1/2" x 15 1/4"	110	100/400
1123-00	14 pt. Letter, manila, double tab	9 1/2" x 12 1/4"	85	75/300
2702-00	14 pt. Metric, manila, double tab	9 1/2" x 13"	115	75/300
1127-00	14 pt. Legal, manila, double tab	9 1/2" x 15 1/4"	120	75/300
1141-00	18 pt. Letter, manila, single tab	9 1/2" x 12 1/4"	120	50/250
1142-00	18 pt. Legal, manila, single tab	9 1/2" x 15 1/4"	155	50/250

To add fasteners, please specify fastener type and position when ordering.



Model # 1103-50

Full Colour Notched Side Tab File Folders

To differentiate between different groups of folders choose a full coloured notched side tab folder, available in 10 different colours.

Model #	Description	Dimensions H x W	Weight /M	Packed Box/Carton
1106-XX*	11 pt. Letter, full coloured	9 1/2" x 12 1/4"	80	100/400
2706-01	11 pt. Metric (white only)	9 1/2" x 13"	120	100/400
1126-XX*	11 pt. Legal, full coloured	9 1/2" x 15 1/4"	100	100/400
1406-XX*	14 pt. Letter, full coloured	9 1/2" x 12 1/4"	90	75/300
1426-XX*	14 pt. Legal, full coloured	9 1/2" x 15 1/4"	110	75/300

*Substitute code for desired colour: 01-White, 02-Blue, 03-Green, 04-Grey, 05-Canary, 06-Orange, 07-Pink, 08-Red, 09-Lavender, 00-Goldenrod
To add fasteners, please specify fastener type and position when ordering.



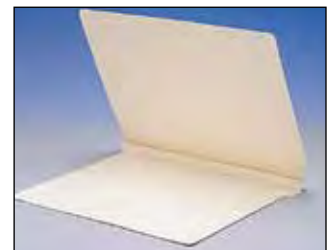
Model # 1106

Manila "W" Style Folder with Notched Side Tab

A low-cost alternative to pressboard expansion folders, these 18 pt. folders come with a "W" style paper expansion for growing files.

Model #	Description	Dimension H x W	Weight /M	Packed Box/Carton
1196-00	18 pt. Letter, "W" Expansion	9 1/2" x 12 1/4"	130	50/250
1197-00	18 pt. Legal, "W" Expansion	9 1/2" x 15 1/4"	160	50/250

To add fasteners, please specify fastener type and position when ordering.



Model # 1196-00



How Long Are You Legally Obligated to Keep That File? www.tab.ca

SPECIAL APPLICATION

FILE FOLDERS

White Expansion File Pocket with Notched Side Tab

A low cost alternative to heavy duty expansion pockets while still offering the security of three closed sides.

Model #	Description	Dimensions H x W	Weight /M	Packed Box/Carton
F1870	14pt Legal, 1" expansion	9 1/2" x 15 1/4"	180	100
F1872	14pt Legal, 2" expansion	9 1/2" x 15 1/4"	180	100

TAB



Model # F1870

Oversize Pockets

These pockets are the perfect option for storing documents larger than legal size.

Model #	Description	Dimensions H x W	Weight /M	Packed Box/Carton
1177-00	Flat, 11pt. manila	14 1/2" x 18 1/4"	22	100/200
1177-25	Flat, 11pt. manila	14 1/2" x 18 1/4"	22	100/200

TAB



Model # 1177-00

One-piece Manila Pockets - Closed 3 Sides

These manila pockets are closed on three edges to secure loose documents and allow for top and side colour-coding.

Model #	Description	Dimensions H x W	Weight /M	Packed Box/Carton
1168-00	11pt. Letter, manila	9 1/2" x 12 1/4"	86	100/500
1169-00	11pt. Legal, manila	9 1/2" x 15 1/4"	100	100/500
4346-00	11pt. Letter, Manila	9 1/2" x 11 3/4"	85	100/500
4347-00	11pt. Legal, Manila	9 1/2" x 14 3/4"	100	50/250

TAB



Model # 1168-00

One-piece Manila Pockets - Closed 2 Sides

These manila pockets have a reinforced side tab and are closed on two edges with an angle cut front.

Model #	Description	Dimensions H x W	Weight /M	Packed Box/Carton
1178-00	11pt. Letter, flat, notched	9 1/2" x 12 1/4"	85	100/500
1179-00	11pt. Legal, flat, notched	9 1/2" x 15 1/4"	104	50/250
1175-00	11pt. Letter, 1 1/2" expansion, notched	9 1/2" x 12 1/4"	90	50/250
1176-00	11pt. Legal, 1 1/2" expansion, notched	9 1/2" x 15 1/4"	150	50/250
1194-00	14pt. Small Document, flat, full side tab	7" x 11"	70	100/500
1195-00	14pt. Small Document, 2" expansion, full side tab	7" x 11"	92	50/250

TAB



Model # 1178-00

Protect Your Records In Case of Disaster. www.tab.ca



Order online @ www.tabhelps.com

TOP TAB® STYLE

FILE FOLDERS

(for drawer style cabinets)

Standard Top Tab Folders

Top Tab folders come with a full cut top tab and score marks for colour-coding positioning.

Available in 11pt manila stock with a double reinforced tab or in 14pt. manila stock with a single tab.

Model#	Description	Dimensions	Weight	Packed
		H x W	/M	Box/Carton
1112-00	11pt. Letter, manila, double tab	9 1/2" x 11 3/4"	75	100/500
1122-00	11pt. Legal, manila, double tab	9 1/2" x 14 3/4"	115	50/250
1111-00	14pt. Letter, manila, single tab	9 1/2" x 11 3/4"	85	100/400
1114-00	14pt. Legal, manila, single tab	9 1/2" x 14 3/4"	122	100/400

To add fasteners, please specify fastener type and position when ordering.



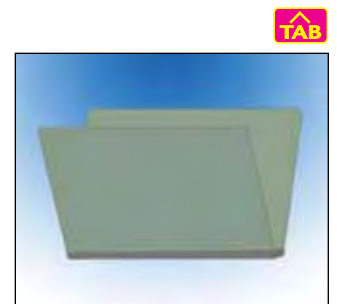
Model # 1112-00

Top Tab Pressboard Expansion Folder

These 25 pt. folders are useful for heavy duty filing applications and are available in letter, metric or legal size.

Model#	Description	Dimensions	Weight	Packed
		H x W	/M	Box/Carton
F1722TT13	25pt. Legal, 2" expansion	9 1/2" x 14 13/16"	270	50/100

To add fasteners, please specify fastener type and position when ordering.



Model # F1722TT13

Top Tab Pressboard Classification Folder

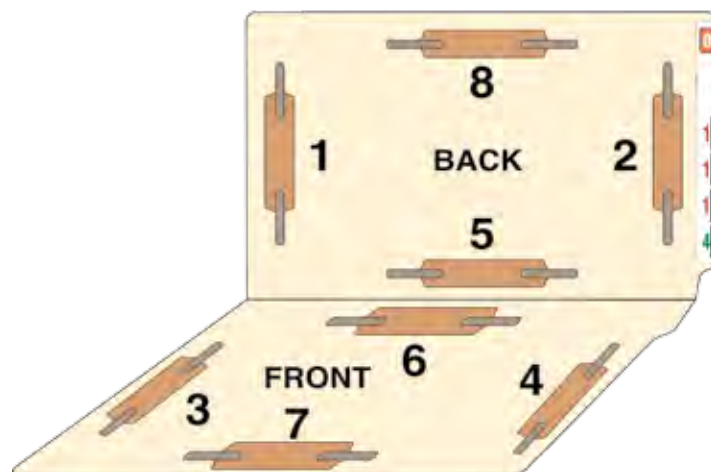
These 25 pt. legal size folders have either 1 or 2 dividers permitting you to separate the contents into several sections.

Model#	Description	Dimensions	Weight	Packed
		H x W	/M	Box/Carton
F1022TT13	25pt. Legal, 2" exp., 1 divider*	9 1/2" x 14 3/4"	380	25/50
F1023TT13	25pt. Legal, 3" exp., 2 dividers*	9 1/2" x 14 3/4"	420	25/50

*Fasteners included in positions #1 and #3 of folder and in position #1 and #3 of each divider.



Model # F1023TT13



To add fasteners, please specify fastener type and position when ordering.

(for both drawer style and shelf style cabinets)

Standard 2TAB Folders with Notched Side Tab

2Tab folders come with both a side tab and a top tab with score marks for colour-coding positioning. Useful for filing applications using both drawer style pedestal cabinets and lateral shelf cabinets or for transitional conversion from top tab to side tab filing.

Model#	Description	Dimensions H x W	Weight /M	Packed Box/Carton
1344-00	11pt. Letter, manila	9 1/2" x 12"	80	100/500
1346-00	11pt. Legal, manila	9 1/2" x 15"	95	50/250
1345-00	14pt. Letter, manila	9 1/2" x 12"	100	50/250
1347-00	14pt. Legal, manila	9 1/2" x 15"	120	50/250

To add fasteners, please specify fastener type and position when ordering.



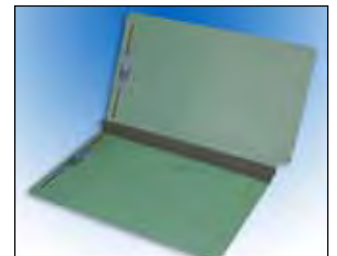
Model # 1344-00

2TAB Pressboard Expansion Folders

These sturdy 25pt. 2TAB folders expand to 1" or 2" allowing you to store and protect many documents within one folder.

Model#	Description	Dimensions H x W	Weight /M	Packed Box/Carton
F17222T13	25pt. Legal, 2" exp., full side	9 1/2" x 15 1/4"	270	50/100

To add fasteners, please specify fastener type and position when ordering.



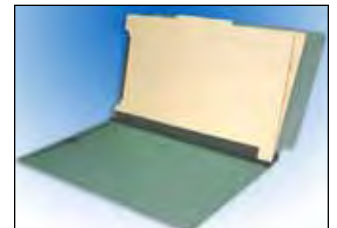
Model # F17222T13

2TAB Pressboard Classification Folders

These heavy duty 25pt. 2TAB classification folders allow you to segment your information into several divisions for better organization.

Model#	Description	Dimensions H x W	Weight /M	Packed Box/Carton
F10222T13	25pt. Legal, 2" exp., 1 div., full side*	9 1/2" x 15"	380	25/50
F10232T13	25pt. Legal, 2" exp., 2 div., full side*	9 1/2" x 15"	420	25/50

* Fasteners included in positions #1 and #3 of folder and in position #1 and #3 of each divider.



Model # F10232T13

Office Moving? Secure File Moves. www.tab.ca



FORTIfile 3-Ring Fastener

The FORTIfile 3-Ring Fastener turns folders into a 2 inch capacity binder. Pages can be removed and inserted without disturbing preceding pages. FORTIfile 3-Ring Fastener folders take up less filing space than traditional 3-ring binders and can be easily stored in standard letter sized cabinets and shelves. Available factory installed only.

Model#	Description
70010	FORTIfile 3-Ring Fastener



A "Binder in a File"

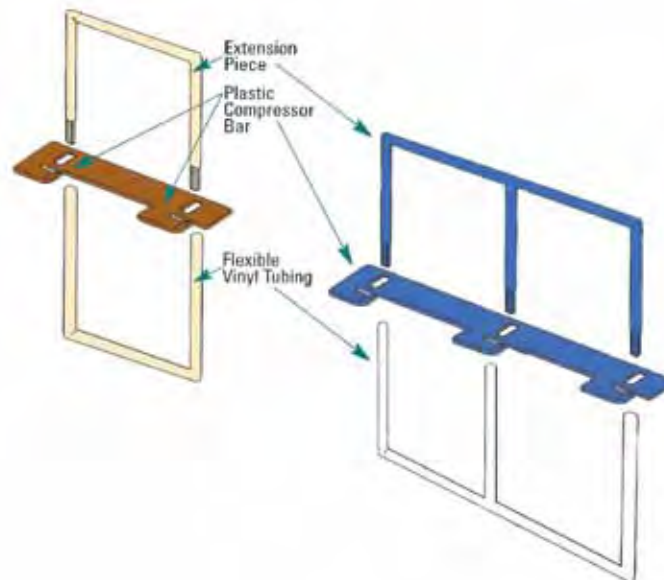


Store 2" of documents securely in less filing space



Easily remove and insert documents

FORTIfile 2-Ring Fastener



FORTIfile 3-Ring Fastener

FORTIfile 2-Ring Fastener

A unique fastener that converts any file folder into a loose-leaf format. Its flexible three-piece construction attaches in seconds to any type of file folder. The five-inch plastic legs permit pages to be removed and inserted without disturbing preceding pages. When not in use, the FORTIfile Fastener firmly secures documents. The ideal solution for 2" of secure document storage.

Model#	Description	Weight/M	Packed Box
70002	FORTIfile 2-Ring Clip Fastener	30	100 Per Box



Centre strip and press in place.



Slide documents onto flexible tubing.



Fastener clip slides on and end piece snaps on.



Records lie flat for easy photocopying or reading.

Fabrene Patch

A perfect way for organizing one-hole punched papers into file folders. Combine the pin fastener with the fabrene patch to create the sturdiest holder. The fabrene patch and pin fastener can be ordered in rolls of 200 or TAB can install them for you.

Model#	Description	Dimensions	Weight	per roll
F1330	Patch	2" x 2"	0.55	200
F1331	Pin	1.5"	0.80	200
F1330-IN	Flap Patch Factory Installed			
F1332-NF	No Flap Patch Factory Installed			



Foam Clips

A perfect way for organizing two-hole punched papers into file folders. These fasteners bond permanently to folders and pressboard. The fastener is easy to use; just peel off the backing paper and press fastener into place.

Model#	Description	Weight	per box
F1325	1.5" foam clip	0.7	100



Convert-a-TAB/Attach-a-TAB

These self-adhesive tabs easily convert your existing traditional file folders into double reinforced end-tab folders. Attach to either TAB or Datafile style folders.

Model#	Description	Dimensions	Weight	per box
4302-50	To convert to a notched style folder	7 1/4"	61	1000
L8400	To convert to a full tab style folder	8"	10	100



File Folder Dividers

Separate contents within your files easily with these 14 pt. white file folder dividers. These dividers come with a self-adhesive strip on the bottom edge for attaching at the fold and can be factory installed into your folders or purchased separately.

Model #	Description	Dimensions H x W	Weight /M	Packed Box
F1421	14 pt. Letter divider, self adhesive	9 3/8" x 11"	51	100
F1423	14 pt. Metric divider, self adhesive	9 3/8" x 11 3/4"	55	100
F1422	14 pt. Legal divider, self adhesive	9 3/8" x 14"	66	100
F1421-IN	14 pt. Letter, one divider, factory installed*	9 3/8" x 11"		
F1423-IN	14 pt. Metric, one divider, factory installed*	9 3/8" x 11 3/4"		
F1422-IN	14 pt. Legal, one divider, factory installed*	9 3/8" x 14"		

* Folders must be ordered separately



Storage Boxes for End Tab Folders

Heavy duty, recycled fibreboard cartons provide excellent protection and long lasting durability for inactive files. Their sturdy construction allows 2-high stacking and velcro closures keep boxes closed securely. Drop-front format gives you instant access without lifting boxes. Order in multiples of 10.

Model#	Description	Dimensions H x W x D	Weight EA.	Packed per box
CN1125	Carbon Neutral Legal end tab storage boxes	16"x13.5"x10"	1.44 lbs.	10
CN1155	Carbon Neutral Letter/Metric end tab storage boxes	13.5"x13.5"x10"	1.40 lbs.	10
F1000	White Legal end tab storage boxes	16"x13.5"x10"	1.44 lbs.	10
F1025	White Letter/Metric end tab storage boxes	13.5"x13.5"x10"	1.40 lbs.	10



Models CN1125 & F1000

Charge-out Control of Files

Keeping track of borrowed file folders can prevent lost files and lost time. Vinyl Charge-out Guides use a Charge-out Slip to list the name of the borrower, date the file was removed and the follow-up date. The Vinyl Charge-out Guide also has an additional pocket for filing any material which may come in while the borrowed file is out. The Charge-out Paper Folder also accommodates incoming materials while the folder is out and it is printed to record the name of the borrower and the date the file was removed. Charge-out Cards are also printed to record the pertinent information.

Model#	Description	Dimensions H x W	Weight /M	Packed Box/Carton
A. Vinyl Charge-out Guides				
4368-00	Charge-out Slip (1000 slips/box)	3" x 5"	1.5	1000/20,000
For side tab folders				
F1963-1	Letter, red, centre tab	9 1/2" x 12 3/4"	130	100
F1964-1	Metric, red, centre tab	9 1/2" x 13 1/2"	150	100
F1965-1	Legal, red, centre tab	9 1/2" x 15 3/4"	170	100
For top tab folders				
4370-00	Letter, red, top tab	10" x 11 3/4"	110	50/250
4388-00	Legal, red, top tab	10" x 14 3/4"	135	50/250
B. Charge-out Paper Folder (Bilingual)				
For side tab folders only				
F1951-BL	11pt. Letter, red, centre tab	9 1/2" x 13"	80	100
F1955-BL	11pt. Metric, red, centre tab	9 1/2" x 13 3/4"	90	100
F1952-BL	11pt. Legal, red, centre tab	9 1/2" x 16 1/8"	100	100
C. Charge-out Cards (Available in English only)				
For side tab folders				
4308-75	18pt. Letter, manila, centre tab	9 1/2" x 12 3/4"	65	100/500
4317-75	18pt. Legal, manila, centre tab	9 1/2" x 15 3/4"	180	100/500

Pockets

Multi-purpose pressure sensitive or factory installed pockets are available in a variety of sizes and materials. They can be installed in a file folder helping to organize specific documents within the file itself.

Model#	Description	Dimensions H x W	Weight /M	Packed Box/Carton
A Paper pockets (Factory installed only)				
003E-IN	9pt. Paper, manila, credit card size	3" x 2 1/2"	12	
006E-IN	9pt. Paper, manila, microfiche size	4" x 6 1/4"	22	
008E-IN	9pt. Paper, manila, loose leaf size	4 3/4" x 8 5/8"	29	
009E-IN	9pt. Paper, manila, loose leaf size, wide	4 3/4" x 9 1/4"	32	
B Polypropylene pockets (Self-adhesive or factory-installed)				
F1346	Credit Card Size	3 1/8" x 2 1/4"	5	1000/box
F1347	Microfiche Size	4 3/8" x 6 1/2"	9	1000/box
F1348	Loose Leaf Size	6" x 9"	17	1000/box
C Vinyl pockets (Self-adhesive or factory-installed)				
1159-00	Credit Card Size - heavy duty	3 1/8" x 2 1/4"	9	100/1000
1160-00	Microfiche Size - heavy duty	4" x 6"	23	100/1000
1161-00	Loose Leaf Size - heavy duty	5" x 8 3/4"	42	100/1000



CUSTOM FOLDERS

DESIGN AND PRINTING

TAB can print forms, logos, and just about any type of information you need on your folders. We can add fasteners, dividers and pockets, and even apply colour-coded labels. Your folders arrive customized and ready to use!

Printing



Standard Forms



Logos

Labels



Pockets



Dividers



Indexes



CUSTOM INDEXES

DESIGN AND PRINTING

Custom Tabs!

Any size, any number, any arrangement.

Let us custom design tab dividers to meet your specific needs. With a wide variety of options, from materials to printing to positions we can meet your exact requirements.





Individual Labels

The traditional solution for colour coding folders. Labels are available in alphabetic, numeric, month, and year formats.

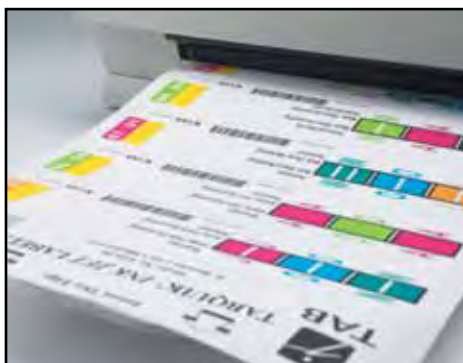
Page 18



Custom Labels

Custom colour-coding can be applied to your folders in almost any format. In addition to alphabetic and numeric labels, we can add name labels, year labels, solid colour designation labels, bar code labels and more - in whatever combination you need to identify your folders.

Page 23



Labelling Software

With TABQUIK.ca, simply login and print colour coded file labels in three easy steps! Access a wide variety of label designs or have a custom label design created to match your exact needs.

Page 24

Try It!

Try TABQUIK.ca today at
www.tabquik.ca

ALPHABETIC AND NUMERIC LABELS

(for side tab and 2TAB folders)

Datafile ALPHABETIC Labels - Full Size

Label size is 15/16"H x 1 1/4"W



Model #	Description	Weight Per Set
L8701-***†	Individual Package of sheets (16 sheets of 16 labels each)	.1 lbs.
L8702	*Starter Kit, sheets of A to Z	1.2 lbs.
L8704	Set of one Package each of A to Z	3 lbs.
L8720-***†	Individual Box of 500 labels	.3 lbs.
L8724	Set of one Box each of A to Z	8 lbs.
0052-14	Label Holder Box	

* includes storage box and index set ** Substitute appropriate letter A through Z. | † For refill of individual letters



Datafile Starter Kit Model # L8702
(Not exactly as shown)

Datafile ALPHABETIC Labels - Half Size

Label size is 7/16"H x 1 1/4"W



Model #	Description	Weight Per Set
L7701-XX***†	Individual Package of sheets 8 sheets, 32 labels per sheet - 256 labels per package	.1 lbs.
L7702	*Starter Kit, sheets of A to Z	1.2 lbs.
L7704	Set of one Package each of A to Z	3 lbs.

* includes storage box and index set

** Substitute appropriate letter A through Z.

† For refill of individual letters

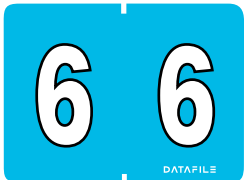
Model Number # -- 0052-14 Label Holder Box



Model # L7702

Datafile NUMERIC Labels - Full Size

Label size is 15/16"H x 1 1/4"W



Model #	Description	Weight Per Set
L8700-***†	Individual Box of 500 labels	.3 lbs.
L8701-***†	Individual Package of Sheets (16 sheets of 16 labels each)	.1 lbs.
L8705	Set of one Package each of 0 to 9	1 lbs.
L8706	Set of one Box each of 0 to 9	3 lbs.

* Substitute appropriate number 0 through 9.

† For refill of individual numbers



Datafile Set of Boxes
Model # L8706

Datafile NUMERIC Labels - Half Size

Label size is 7/16"H x 1 1/4"W



Model #	Description	Weight Per Set
L7700-***†	Individual Box of 500 labels	.3 lbs.
L7705	Set of one Box each of 0 to 9	3 lbs.

* Substitute appropriate number 0 through 9.

† For refill of individual numbers



Box of Datafile Small Numeric Labels
Model # L7700

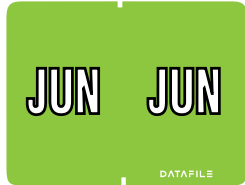
DATAFILE™ STYLE

MONTH, YEAR & DESIGNATION LABELS

(for side tab and 2TAB folders)

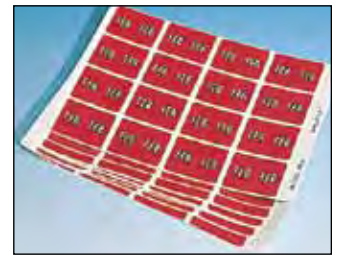
Datafile MONTH Labels

Label size is 15/16"H x 1 1/4"W



Model #	Description	Weight Per Set
L8801-*	Datafile Month Label - Pkg of 256	.1 lbs.
L8801-99	Set of one package of each month	1.2 lbs.

*Substitute 01 - 12 for appropriate month (e.g. L8801-11 is November)
† For refill of individual months



Datafile Month Labels
Model # L8801-02

Datafile YEAR Labels

Label size is 15/16"H x 1 1/4"W



Model #	Description	Weight Per Set
L8800-*	Datafile Year Label - Box of 500	.3 lbs.

*Substitute appropriate year (e.g. L8800-07 is for 2007).
Available from previous year to the next ten years ahead.



Datafile Year Label
Model # L8800

Solid Colour Designation Labels

Label size is 11/16"H x 1 1/4"W. Use solid colour, pressure-sensitive labels to designate your file folders by department or group of records within your filing system.



Model #	Description	Weight Per Set
L7600-*	Datafile Solid Designation Label - Box of 500	.3 lbs.

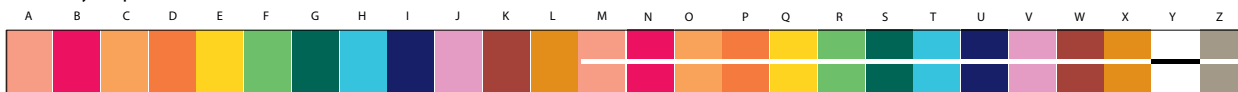
* Substitute appropriate colour suffix: 0-Pink (Salmon), 1-Red(Fuchsia), 2-Light Orange, 3-Dark Orange, 4-Light Green, 5-Dark Green, 6-Light Blue, 7-Purple, 8-Mauve (Light Pink), 9-Brown, YE-Yellow, BL-Black. See Datafile numeric colour chart below.



Datafile Designation Labels
Model #'s L7600-01 (red)
L7600-06 (light blue)

Datafile Style Colour Charts

Datafile Style Alphabetic Colour Chart



Datafile Style Numeric Colour Chart

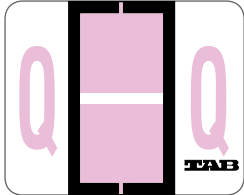


ALPHABETIC & NUMERIC LABELS

(for side tab and 2TAB folders)

TAB ALPHABETIC Labels - Full Size

Label size is 1"H x 1 1/4"W



Model #	Description	Weight Per Set
1283-XX†	Individual Box of 500 labels	.25 lbs.
1283-50	Set of one Box each of A to Z	6.5 lbs.
1286-00	*Starter Kit, sheets of A to Z	2.0 lbs.
1286-50	Ring Binder and Index Set	1.5 lbs.
1286-XX†	Individual Sheets - 50 labels/sheet (min. order 20 sheets)	—

* Ring Binder and Index Set for storing Starter Kit sold separately

† Specify the desired label by the desired letter (e.g. 1283-B means you are ordering a box of 500 "B" labels, 1286-B means you are ordering sheets of "B" labels)



TAB Full Size Labels Starter Kit
Model # 1286-00

TAB ALPHABETIC Labels - Half Size

Label size is 1/2"H x 1"W



Model #	Description	Weight Per Set
1278-*†	Individual Box of 500 labels	.13 lbs.
1278-50	Set of one Box each of A to Z	3.25 lbs.

* Substitute appropriate number 01- 26 to represent the desired letter (e.g. 1278-02 = B)
† For refill of individual letters



Box of TAB Half Size Alphabetic Labels
Model # 1278-02

TAB NUMERIC Labels - Full Size

Label size is 1"H x 1 1/4"W



Model #	Description	Weight Per Set
1282-0*†	Individual Box of 500 labels	.25 lbs.
1282-50	Set of one box each of 0 to 9	2.5 lbs.

* Substitute appropriate number 0-9 to represent the desired number (e.g. 1282-04 = 4)
† For refill of individual numbers



Set of TAB Full-Size Numeric Labels
Model # 1282-50

Are You Compliant with Canada's Privacy Legislation? www.tab.ca



NUMERIC, MONTH & YEAR LABELS

(for side tab and 2TAB folders)

TAB NUMERIC Labels - Half Size

Label size is 1/2"H x 1"W



Model #	Description	Weight Per Set
1277-0*	Individual Box of 500 labels	.25 lbs.
1277-50	Set of one Box each of 0 to 9	2.5 lbs.

** Substitute appropriate number 0-9 to represent the desired number (e.g. 1277-04 = 4)*



Box of TAB Half Size Numeric Labels
Model # 1277-04

TAB MONTH Labels

Label size is 1/2"H x 1"W



Model #	Description	Weight Per Set
1279-*	TAB Month Label - Box of 1000	.25 lbs.
1279-50	TAB Month Label - Set of one box each	2.5 lbs.

** Substitute 01 - 12 for appropriate month (e.g. 1279-11 is November)*



TAB Month Labels
Model # 1279-11

TAB YEAR Labels

Full Size Label is 1"H x 1 1/4"W • Half Size Label is 1/2"H x 1 1/8"W



Model #	Description	Weight Per Set
1309-*	TAB Full Size Year Label - Box of 500	.25 lbs.
1287-*	TAB Half Size Year Label - Box of 500	.25 lbs.

** Substitute appropriate year (e.g. 1287-07 is for 2007).
TAB Half Size Year Label*



TAB Year Labels
Model # 1287

TAB Colour Charts

TAB Style Alphabetic Colour Chart



TAB Style Numeric Colour Chart



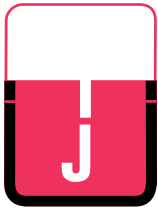
TOP TAB® STYLE

ALPHABETIC, NUMERIC & YEAR LABELS

(for Top Tab and 2TAB folders)

Top Tab Alphabetic Labels

Label size is 1"H x 3/4"W



Model #	Description	Weight Per Set
1307-XX†	Individual Box of 500 labels.	15 lbs.
1307-50	Set of one Box each of A to Z	2 lbs.

†Specify the desired label by the desired letter
(e.g. 1310-B means you are ordering sheets if "B" labels, 1307-B means you are ordering a box of 500 "B" labels)



Top Tab Alphabetic Labels
Model # 1307-02

Top Tab Numeric Labels

Label size is 1"H x 3/4"W



Model #	Description	Weight Per Set
1306-*	Individual Box of 500 labels.	15 lbs.
1306-50	Set of one Box each of 0 to 9	2 lbs.

* Substitute appropriate number 0-9 to represent the desired number (e.g. 1306-04 = 4)



Top Tab Numeric Labels
Model # 1306-04

Top Tab YEAR Labels

Label size is 1 1/8"H x 1/2"W



Model #	Description	Weight Per Set
1308-*	Individual Box of 500 labels	.15 lbs.

* Substitute appropriate year (e.g. 1308-07 is for 2007).



Top Tab Year Labels
Model # 1308

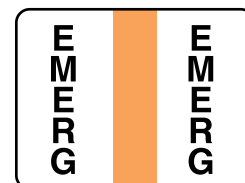
How Long Are You Legally Obligated to Keep That File? www.tab.ca



CUSTOM LABELS

Identification Labels - Blank and Vertical Stripe Labels

Organize information by department, or group of records within your filing system with blank or custom printed labels, with or without a colour stripe. Labels come 500 per box. Full size label is 15/16" H x 1 1/4" W. Half size label is 7/16" H x 1 1/4" W. Customized to your needs.



Model #	Description	Weight Per Box
L1769-YE	Printed Yellow Labels - full size	.3 lbs.
L7769-YE	Printed Yellow Labels - half size	.3 lbs.
L1760-YE	Blank Yellow Labels - full size	.3 lbs.
L7760-YE	Blank Yellow Labels - half size	.3 lbs.
L8859-*	Printed Vertical Stripe Labels - full size	.3 lbs.
L8850-*	Blank Vertical Stripe Labels - full size	.3 lbs.
L1760-01	Blank White Labels - full size	.3 lbs.
L7760-01	Blank White Labels - half size	.3 lbs.
L1769-01	Printed White Labels - full size	.3 lbs.
L7769-01	Printed White Labels - half size	.3 lbs.
L8798 -	Do Not Destroy Labels - full size -	.3 lbs.

*Substitute appropriate colour suffix: 0-Pink (Salmon), 1-Red (Fuchsia), 2-Light Orange, 3-Dark Orange, 4-Light Green, 5-Dark Green, 6-Light Blue, 7-Purple, 8-Mauve (Light Pink), 9-Brown

TABQUIK Labels

Label size is 1 11/16" H x 7 3/4" W.

Model #	Description	Weight Per Box
6304-00	7 3/4" Inkjet Printer Label	Box of 250 sheets, 7 labels per sheet 10
6324-00	7 3/4" Inkjet Printer Label	Box of 100 sheets, 5 labels per sheet 4
6324-HA	7 3/4" Inkjet Printer Label	Box of 300 sheets, 6 labels per sheet 8.2
6304-20	6 1/4" Inkjet Printer Label	Box of 250 sheets, 7 labels per sheet 10
6304-40	5" Inkjet Printer Label	Box of 250 sheets, 7 labels per sheet 10
6321-00	7 3/4" Laser Printer Label	Box of 300 sheets, 5 labels per sheet 12
6321-HA	7 3/4" Laser Printer Label	Box of 300 sheets, 6 labels per sheet 12
6400-00	1.875" x 10", X-Ray Inkjet Printer Label	1000 labels per box 12



Mylar Protection Strips

Apply clear, pressure-sensitive mylar tape or strips over typed name labels to prevent smudging. The mylar reinforcement also strengthens the folder edge extending the life of your folder.

Model #	Description	Weight Per Box
0008-00	8" Mylar Protection Label - 8" x 2"	Box of 100 Labels .95
L8650	4" Mylar Protection Label - 4" x 2"	Box of 500 Labels .35



TAB's newest web based colour coded file label solution!

Sign in to www.tabquik.ca and print labels in 3 easy steps:



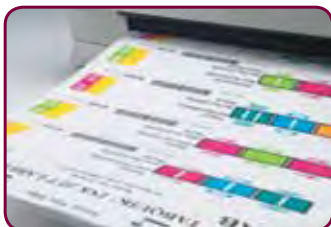
1. Select a Label Design

Choose from a wide variety of label designs or have your own custom label created.



2. Enter or Import Your Data

Data can be entered manually or imported from any Microsoft Excel spreadsheet, SQL database or delimited text file.



3. Print Your Labels

You can print labels on virtually any colour printer in minutes. No special training is required.

TABQUIK®

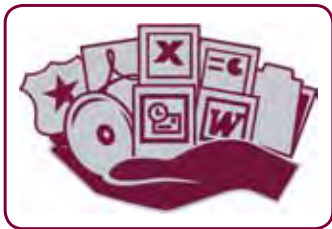
Find out more at www.tabquik.ca or call 1-800-417-8001.

TAB FUSIONRMS[®]

RECORDS MANAGEMENT SOFTWARE

Need help managing paper + electronic records together?

Simplify the management of all your records with TAB FusionRMS. From simple paper file tracking to electronic records management, TAB FusionRMS is trusted every day by thousands of users



Access any record, anytime and anywhere - using just one system.



Easy implementation and rapid user adoption - be up within weeks, not months!



Store and share your records securely.

TAB fusionRMS

Find out more at fusionrms.tab.com or call 1-855-812-3256.

FILE STORAGE SOLUTIONS

CABINETS AND SHELVING

Which File Storage Solution is right for you?

You need to consider activity, accessibility, space utilization and security. Using the proper file storage products speeds filing and retrieval by improving access to your information.



DataFile

Cabinets

An ideal solution where accessibility, space and security are issues. TAB's storage cabinets offer twice the filing capacity of traditional lateral roll-out drawers in a smaller footprint.

You can choose from a variety of cabinet styles that make it easy to accommodate information in various media, keeping it accessible and secure.



Optimedia



DataboxUSF

Open Shelving

TAB's open shelving systems are designed for high-density filing environments. The ideal solution for highly active filing rooms, they enable immediate access to a large number of files in a limited area.

Our systems' flexible, modular design maximizes the space you have available while making it easy to file, retrieve, and shift your files.



TAB TMS



POWER-TRAC

Mobile Shelving

Mobile shelving offers the highest possible density of files and other media. TAB mobile systems maximize space utilization by eliminating aisles and compacting several storage cabinets or shelving systems into a much smaller amount of space.

Our systems are available in either manual, mechanical-assist or electrically operated styles, depending on the type and weight of media to be stored.



SIDE-TRAC



TAB-TRAC

How to Reduce Your Offsite Storage Costs www.tab.ca

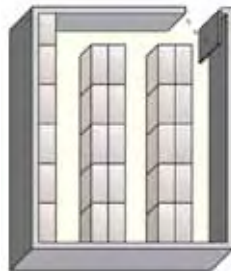


FILE STORAGE SOLUTIONS

CABINETS AND SHELVING

Which File Storage Solution is right for you?

An end-tab colour-coded filing system offers you maximum file capacity and improved accessibility versus traditional lateral roll-out drawer filing equipment. Space utilization is improved by narrowing or eliminating aisles and using the height available to you. Physical access is improved by making your records visible at a glance.



Traditional Filing Equipment

4-drawer lateral rollout cabinets with locks
Linear Filing Inches (LFI): 3,432
LFI/Sq.Ft: 10.73



High Density Fixed Shelf Cabinets

7-high lateral end-tab locking cabinets
Linear Filing Inches (LFI): 6,240
LFI/Sq.Ft: 19.5

Space usage improved by 82%*



High Density Open Shelf Systems

7-high lateral end-tab shelving
Linear Filing Inches (LFI): 8,232
LFI/Sq.Ft: 25.73

Space usage improved by 140%*



Mobile System

Compacting end-tab shelving
Linear Filing Inches (LFI): 15,050
LFI/Sq.Ft: 53.6

Space usage improved by 339%*

*Versus traditional filing equipment.

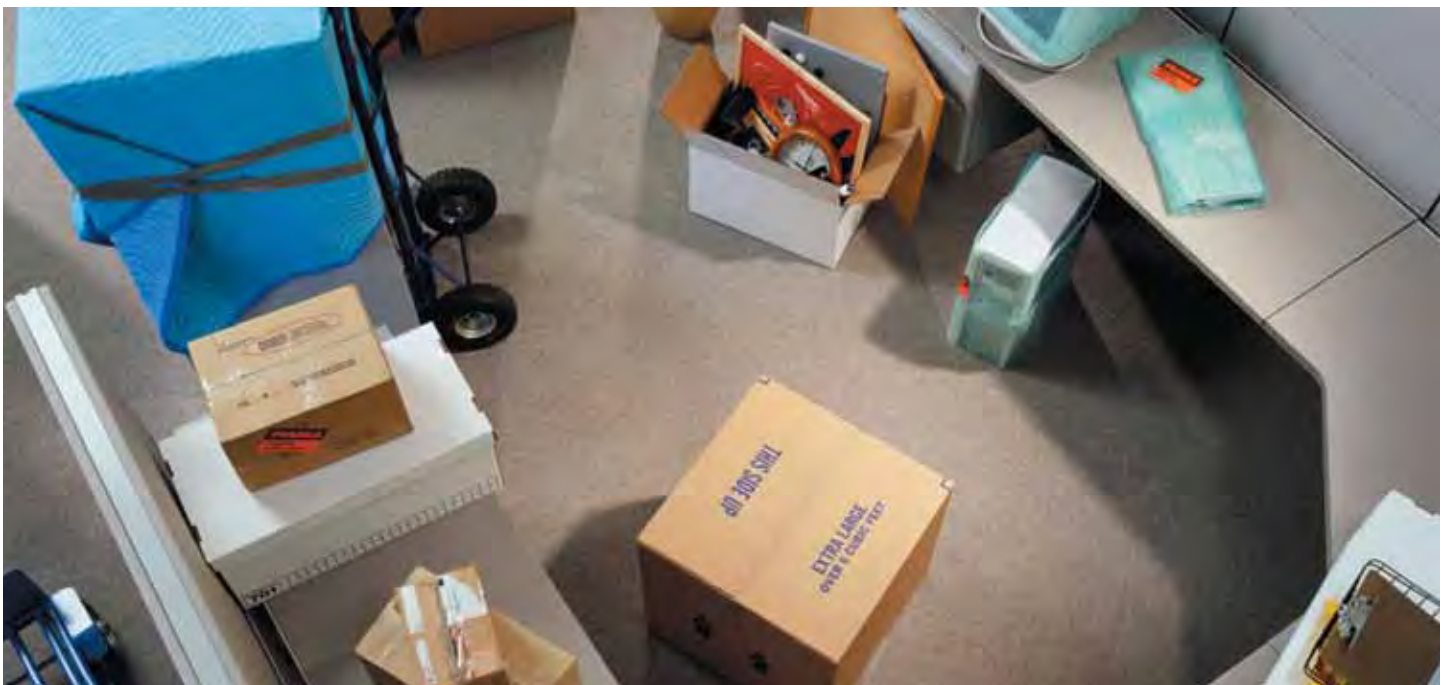
FILE MOVES AND CONVERSIONS

File Moves

Move files safely, securely.

When you're faced with the critical – and often overwhelming – task of moving your documents, let TAB help. Our experienced team of professionals will ensure that your file move is done quickly and accurately, with less disruption to your business – whether you're moving down the hall or across the country.

In fact, our experience enables us to complete your move more efficiently than could be done with your in-house resources. With TAB, the integrity of your filing system is ensured and your documents remain accessible to you the entire time.



File Conversions

Merge, convert files for increased efficiency.

TAB can help you transform your current document storage system into a highly efficient, secure system. By streamlining your existing filing practices, you can achieve efficiencies in time, space and cost.

We can show you how multiple file organization methods can be consolidated into a single, centralized system that eliminates duplication and confusion. TAB can also facilitate a switch from one storage type to another – such as drawer file cabinets to lateral filing. And we're well equipped to guide you through the challenging process of folder conversion – top-tab to colour-coded side-tab, for example.

Throughout the consolidation or conversion, we'll take care of all sorting, validation, and filing of your documents into the new system. That means peace of mind.



Order Form / Formulaire de commande

FAX/TÉLÉCOPIEUR: 1 - 800 - 575 - 575 - 8427 or/ou Call/Téléphone au 1 - 800 - 417 - 8001

Method of Payment/ Mode de paiement

VISA MasterCard Invoice/Facture Ordered by/commande par _____

PO. #/N° bon de commande : _____

TVQ Exemption #/ N° exemption TVQ _____ TPS Exemption #/N° exemption TPS _____

PRINT CLEARLY/ Ecrire Lisiblement

Credit Card #/N° de Carte: _____ Exp. Date/date d'expiration: ____/____/____

Card Holder/Nom du détenteur _____ Signature/Signature: _____

SHIP TO/LIVRER À

Company/Compagnie: _____ Customer #/N° de client: _____

Attention/A L'attention de: _____ Tel: ()

Adresse: _____

City/Ville: _____ Prov.: _____ Postal: _____

BILL TO/FACTURER À

Company/Compagnie: _____ Customer #/N° de client: _____

Attention/A L'attention de: _____ Tel: ()

Adresse: _____

City/Ville: _____ Prov.: _____ Postal: _____

Quantity/Quantité	Model #/ N° d'article	Description	Price/Prix	Total
1				
2				
3				
4				
5				
6				
Special Requirements/Demandes Spéciales:				
			Shipping/Expédition	
			PST	
			GST	
Thank You For Your Order ! / Merci de votre commande !			Total	

Soaring Offsite Records Storage Costs?

You may be wasting a significant amount of money by storing unnecessary records.

TAB Can Help

 **TAB**
www.tab.ca

Terms & Conditions

Prices:

Prices are subject to change without notice.

Terms:

Terms are net 30 days unless indicated otherwise in our quotation. TAB reserves the right to apply a late payment charge of 2% per month on overdue accounts.

Freight:

FOB Shipping Point, TAB Warehouse. Buyer takes title of the merchandise on shipment from Warehouse and remains responsible for filing any freight claims. Freight charges are for shipment from warehouse to the receiving dock at the destination. If inside delivery is required, a TAB Representative can provide an estimate of inside delivery charges.

Destination Inspection:

Merchandise should be fully inspected upon receipt for any evidence of damage or shortage before acceptance. If shortage or damage occurs, buyer should refuse acceptance until a transportation agent endorses extent of damage or shortage. Buyer should contact a TAB Representative and notify him/her of the damage or shortage. If external appearance has not indicated damage, but upon opening, contents are found damaged, unpacking should be stopped and an inspector of the delivering carrier immediately called. All cartons should be saved for inspection. The inspector should indicate on the delivery receipt the exact condition of the contents. Buyer should also contact and inform a TAB Representative of the damage. The buyers cooperation on damaged shipments will greatly assist TAB to ensure that damaged products are replaced promptly and protect our mutual rights against the transportation carrier.

Returns:

Return shipments will not be accepted unless authorized in advance by a TAB Representative. The merchandise must be shipped freight prepaid, in its original packaging and be in re-saleable condition. The merchandise will be inspected upon receipt. Authorized returns for standard inventoried products are subject to a 15% restocking charge plus freight and handling charges. Custom, non-inventoried products are not returnable.

Installation:

Prices do not include installation unless noted as "included" on our price quotation. A TAB Representative will provide assistance in determining charges for those items requiring installation.

Repairs and Adjustments:

Claims for repairs or adjustments will not be accepted unless authorized in advance by a TAB Representative.

Cancellation and Change Policy:

Acknowledged orders may be at a point, in a production cycle, where it is impossible to cancel or make changes and TAB is committed to the cost of materials, partial production and/or the value of the entire item. If a non-standard or non-inventoried item must be cancelled or changed after it is in production, the change or cancellation costs will be calculated and the buyer will be responsible for them.

Minimum Order:

All orders placed with TAB Canada are subject to a minimum order of \$35, prior to shipping and tax charges.

TAB Standard Warranty:

All TAB steel products displayed in this catalogue including Cabinets, DataBox, Twinfile, and certain other miscellaneous products displayed herein, are warranted to be free from defects in material for a period of five (5) years and workmanship for a period of two (2) years from the date of shipment. A warranty specific to Modular Mobile, TAB-TRAC, POWER TRAC is available upon request from your TAB Representative. All paper products displayed herein, including labels and folders, are warranted to be free from defects in material and workmanship for a period of one (1) year from the date of shipment. No claims under this warranty will be valid unless the buyer notifies TAB, in writing, within a reasonable time of discovery of the defect, but in no event later than the end of the warranty period (either one or five years as stated above). This warranty does not cover ordinary wear and tear, abuse, improper use (including attempts to make repairs by the customer), alterations or products which have not been installed, operated or maintained in accordance with TAB's written instructions.

The above limited warranties are effective as of September 21, 1995 and does not replace any warranties, expressed or implied, in effect for the period prior to this date. TAB will repair or replace, at its option, any products found to be defective which are covered by this limited warranty.

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Need help? – Call 1-800-417-8001

TAB CANADA LOCATIONS

HEAD OFFICE

130 Sparks Avenue
Willowdale, Ontario
M2H 2S4

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Halifax
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